

BRANCH LIAISON OFFICER

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Officers' Newsletter 225

11 October 2023

Officers' Conference 2023

This will take place on Saturday 28 October 2023 from 10.00am to 15.30pm at the Danum Gallery, Library and Museum, Doncaster DN1 3BZ. Information about Conference, timings, booking, **FREE** lunch and refreshments, has already been provided in previous Officers' Newsletters (222, 223, 234).

Now that we have increased capacity for the event, additional delegates at branch or national level are invited to attend. There are still places available on all the workshops and I do not want these to be wasted.

If you are uncertain about getting there for the 10.00am start, please contact me as we may be able to be flexible about arrival time as long as we know in advance roughly when to expect you.

It is essential that places are booked, rather than turning up on the day as in previous years, as we will have to confirm final numbers for lunches and refreshments a few days before the event. No booking, no lunch!

There are still places available on all three workshops detailed in ON224:

- 1 **Branch Finances** – led by Reg Wood (Society Treasurer)
- 2 **Updating Web Pages** – led by Matthew Shaw (Society Digital Officer)
- 3 **Introduction for New or Recently Appointed Officers** – led by the Rev Canon Brian Arman (Society President)

Introduction for New or Recently Appointed Officers

Do not be put off if you have already been in post for a while as the last few years have been extraordinarily difficult. You will have the chance to learn more about running a branch, how the Society works and, just as important, you may also contribute to improving how we, as a Society, work with, and support, new branch and national officers. This is as much about being a Society officer as an introduction.

Bring your questions with you to Conference and to your workshop - to refresh and build your knowledge, share expertise and network with colleagues.

The information contained in this newsletter is for use of RCTS Officers and Members only and should not be communicated outside of the Society

Bookings and Apologies for Conference

It is time to get your bookings in now, including your choice of workshop, if you have not already done so, by contacting liaison@rcts.org.uk or by telephoning 01932 855015.

We would like all branches to be represented wherever possible but if you are not attending, whether as a branch or a national officer, please register your apologies. If you have already booked in 2 delegates from your Branch, but would like a third member to also attend, please contact me as this might well be possible.

Officers' Conference Agenda

This is attached as Appendix 1 to this Newsletter.

Bonus Visit in Doncaster

Thanks to the kind offices of Tom Kolisch, he has secured a behind the scenes visit to the Museum Store at Danum on Friday 27 October 2023 at 14.30hrs for us. This is a privileged visit for a very limited number of members so if you are planning to arrive in Doncaster on Friday afternoon in good time, and are interested in joining this visit, please let me know urgently as this will be on a first come, first served basis. We will be requesting a charitable donation towards the upkeep of the museum from those participating.

Additional Copies of the *Railway Observer*

Does your branch still require additional *ROs*? These are the extra copies sent out to some branches for giving out at Exhibitions or in new member packs to help promote the Society. If you still require them, please let membership secretary David Goddard know – membership@rcts.org.uk. If you no longer need additional copies, please let David know that too, as it costs the Society in both time and money to send them out. Thank you.

Photographic Archive Material for Presentations

The Society has a growing archive of material – both photographic and other – that could be used in presentations by branches and at national level within the Society. If you are interested in accessing any of this material, in the first instance please contact Chief Archivist Andy Davies on archive@rcts.org.uk

Please ask if you have any queries about Conference by emailing or telephoning, but mostly I look forward to receiving additional bookings so that we can make the event a great success for everyone. Thank you.

Kind regards

Irene

OFFICERS' CONFERENCE

Saturday 28 October 2023 from 10.00am to 15.30pm

**Danum Gallery, Archive & Museum
Waterdale, DONCASTER DN1 3BZ**

AGENDA

10.00	1	Opening of Conference by Society Chairman	James Milne
	2	Apologies for absence	Irene Rabbitts
	3	President's Address	Reverend Canon Brian Arman
	4	Confirmation of 2022 Minutes (see Officers Newsletter 217 - November 2022)	James Milne
10.30	5	Workshop Training Sessions	
		Branch Treasurers	Reg Wood
		Digital – website and updating webpages	Matt Shaw
		Introduction for new/recently appointed officers	Reverend Canon Brian Arman
13.00		BREAK FOR LUNCH	
13.45	6	Welcome Back	James Milne
13.50	7	Digital updates: Adding to the Digital Archive – GWR & SR series, Loco stock books, Coaching stock books Scanning at Leatherhead The equipment now available and the scanning process	Matt Shaw
14.20	8	The new Health & Safety Policy and Guidance	Callum MacLeod
14.30	9	Branch Attendance Statistics – Initial Findings	Irene Rabbitts
14.40	10	Free discussion led by the Chairman	James Milne
15.20	11	AOB: a) 2024 Members' Weekend b) Date and venue for 2024 Officers' Conference	James Milne
	12	Date and venue for 2024 Society AGM	James Milne
15.25	13	Closing remarks	James Milne
15.30		Conference closes	